

IISERBPR/IWD/NIT/2024-25/ 16

Date: 22-12-2026

TENDER FORM**TENDER FOR THE ISSUE OF PLUCKING RIGHTS OF CASHEW FROM 15 MARCH 2026 TO 30 JUN 2026 FROM THE TREES STANDING ON IISER BERHAMPUR PERMANENT CAMPUS AT LAUDIGAON, KONISI TAHASIL**

Last date for receipt of Tender: 05-01-2026 up to 1500 Hrs.

Following details are to be filled by the bidder:

1.	Name of Bidder	
2.	Occupation	
3.	Permanent Address	
4.	Phone No. & Communication address	
5.	ID proof (Xerox copy of Aadhar Card)	
6.	Submit valid PAN or GST registration details or submit registered firm details /SHG details.	
7.	Receipt No. for payment of collection of tender form	
8.	Price Quoted	(In Figures) Rs. _____ (In Words) Rupees : _____ _____ _____

***Eligibility criteria:** The bidder should submit valid PAN or GST registration details or submit registered firm details /SHG details, otherwise the bid will be disqualified.**9. End date and time of Submission of the tender:** 05-01-2026 up to 1500hrs.**10. Date and Time of Opening of the Tender** : 05-01-2026 at 1530 Hrs.**11. Security Deposit of Rs 50,000/-** (Rupees Fifty Thousand only).

Sl No	Draft Number	Draft Date	Issuing Bank	Amount (In Figures)

I/we thoroughly have gone through the terms and conditions of the tender and shall be personally held liable in case of any deviation.

1. Certified as understood and accepted by me that: -
 - (a) This is not an auction. Conditions as given in the Offer Form and the Terms and Conditions have been read and understood by me.
 - (b) The area and boundary of the IISER Berhampur Permanent Campus and the extent of the Cashew gardens therein, and the details of the trees included towards award of the plucking rights have clearly been explained and understood by me at the time of collection of offer form and details of Terms and Conditions from IISER Berhampur Permanent Campus. Approx. area of cashew plantation is 78 Acres. However, IISER Berhampur shall not be responsible for exact area given in the tender form and no claim whatsoever shall be entertained in this regard.
 - (c) **In addition to Security Deposit of Rs 50,000/- (Rupees fifty thousand only),** within 24 hours of being informed of my selection for the award of plucking rights of Cashew, **I shall deposit 25% of the total amount offered by me.** I understand that if I fail to do so, any amount deposited till then, including the Security Deposit with regard to the award of plucking rights of Cashew, will be forfeited, and IISER Berhampur will initiate any step deemed suitable by him, including negotiation with second and third highest bidder or ordering a retendering of the subject plucking rights.
 - (d) **I shall deposit the entire amount** of my offer for the award of plucking rights of Cashew **within 10 days of being informed of my selection.** I understand that if I fail to do so, any amount deposited till then, **in addition to my Security Deposit of Rs 50,000/- (Rupees fifty thousand only)** for the award of plucking rights of Cashew, will all be forfeited, and IISER Berhampur will initiate any step deemed suitable by him, including ordering a retendering of the subject plucking rights.
 - (e) I understand and agree that in case I fail to deposit the Offered Amount towards award of plucking Rights for Cashew, within the stipulated time, I may be blacklisted from any bids for usufructs of IISER Berhampur in future.
 - (f) My antecedent in regards to of IISER Berhampur Security will be factor for screening. I understand and agree that I shall submit a written Police verification with regard to my antecedent in regard to the Security department, IISER Berhampur. I understand that if I fail to do so, I will not be awarded the formal rights to pluck Cashew, for the relevant period.
 - (g) I understand and agree that in case I am awarded the Plucking Rights, **I shall employ labour in accordance with the rules and regulations of the Govt of India,** Ministry of labour, and will also ensure that **no child labour** will be employed by me for guarding the trees and plucking the fruits or any other task, within the defense land. I undertake and agree to employ only the security, cleared labour and will seek security passes, through security department, IISER Berhampur, to be issued by Assistant Security Officer for the purpose.
 - (h) I understand and agreed that am already in possession of PAN or GST registration details or registered firm details /SHG details or will get the same before starting of the contract period.
 - (i) I understand and agree that no compensation is admissible for any trees that may be cut or pruned for: -

- (j) Site Clearance for any future construction within Contractual period proposed and approved by Ministry of Education.
- (i) Marking of Sites.
 - (ii) Force majeure, may get damaged or perish due to any reasons of natural calamity.
 - (iii) Reasons beyond human control
 - (iv) Any miscellaneous reasons
- (k) I understand and agree that maintenance of the plants / trees including spraying insecticides will be done by me regularly and the expenses for the same will be met by me.
- (l) I understand and agree that the decision of The Director, IISER Berhampur is final and binding on me in all matters. I agree that The Director, IISER Berhampur reserves the right to reject my offer or terminate my plucking rights at any time, for any reason whatsoever, adjudged necessary by him, without directly assigning any reason to me. I understand and agree that I am not authorized for any refund or any amount proportionate to the period not utilized.
- (m) Intending bidders can obtain the bid form by downloading from the institute website i.e. (<https://iiserbpr.ac.in/BID/niq>) by payment of **Rs.200/- (Rupees Two Hundred Only) towards cost of bid form through SBI I Collect/ Demand Draft with effective from 22-12-2026** (to be enclosed with the bid form while submitting the bid).
- (n) I understand and agree that the plucking rights will be awarded to me only on completion of the following: -
- (i) Deposit full amount of my offered amount for an award of plucking rights of the Cashew in addition to Rupees 50,000/- as Security Deposit.
 - (ii) Submit valid PAN or GST registration details or submit registered firm details /SHG details.
 - (iii) Submit **ADHAR CARD** regarding my character and antecedent.
 - (iv) Obtain the security passes for the labour being employed, to be issued by the Assistant Security Officer, IISER Berhampur through IWD for the purpose.
- (o) All bid documents attached with this invitation to bid have to be signed and submitted for considering the offer as a complete offer. It is therefore important that all the terms and conditions of the bid are understood and accepted should be signed and submitted along with bid documents, otherwise it will be treated as incomplete bid and will be summarily rejected.
- (p) Unsigned Bids will be rejected and shall not be considered for evaluation. Failure to comply with this requirement may result in the bid being rejected.
- (q) The bidders shall submit valid PAN or GST registration details or submit registered firm details /SHG details. If the bidder fails to submit the proof of either of the above mentioned the bid will be rejected.

- (r) IISER BERHAMPUR reserves the right to reject any or all the bids submitted by the bidders at any time or relax/withdraw/ add any of the terms and conditions contained in the Bid Documents without assigning any reason thereof
- (s) Any subsequent updates, addendums, corrigendum etc., if any, will be published only on the website <https://www.iserbpr.ac.in>. All bidders are required to regularly check the website

Full signature of bidder: _____

Signature of Presiding officer

(Opening of tender box and
Fixing of reasonable rates)

Signature of Members: -

1. _____
2. _____
3. _____
4. _____

**TENDER FOR THE ISSUE OF PLUCKING RIGHTS OF CASHEW FROM 15 MARCH
2026 TO 30 JUN 2026 FROM THE TREES STANDING ON IISER BERHAMPUR
PERMANENT CAMPUS AT LAUDIGAON, KONISI TAHASIL**

1. All conditions given in the 'TENDER FORM' have been read, understood and accepted by me.
2. I understand and agree that the award of plucking rights Cashew from IISER Berhampur Permanent Campus at Laudigaon under charge of IISER Berhampur covers the period from **15 March 2026 to 30 Jun 2026**, and that **I am not permitted to pluck Cashew before or after the permitted period**, and also until I am formally allotted the plucking rights. No other crop except the Cashew will be plucked during the period from the defense land for which I am awarded the plucking rights for Cashew.
3. The area and boundary of the IISER Berhampur Permanent Campus and the extent of the Cashew gardens therein have clearly been explained and understood by me at the time of collection of Tender Form and details of Terms and Conditions from IWD department, IISER Berhampur.
4. I understand and agree that the **Security deposit of Rs 50,000/- (Rupees fifty thousand only)** in the **form of bank draft (s)** in favor of **IISER Berhampur** will be enclosed by me as a bidder for the award of plucking rights, along with the Offer Form in the sealed envelope, failing which the Offer Form may not be considered towards award of the plucking rights. the Estate Officer, IISER Berhampur reserves the rights to out rightly reject an Offer Form for being incomplete or otherwise, without assigning any reason whatsoever.
5. I understand and agree that only the three highest bidders considered worthy for award of plucking rights of Cashew may be called for negotiation.
6. I understand and agree that the security deposit of Rs 50,000/- (Rupees fifty thousand only) of unsuccessful bidders other than the three highest bidders considered worthy for award of plucking rights of Cashew, will be returned as soon as the decision of the Estate Officer, IISER Berhampur on outcome of the tender is obtained. Drafts of unsuccessful bidders will be returned to them in person, from IISER Berhampur.
7. I understand and agree that **within 24 hours** of me being informed of my selection as the highest bidder for award of plucking rights of Cashew, **I will deposit 25% of the total amount offered by me** for award of plucking rights, **in addition to Security Deposit of Rs 50,000/- (Rupees fifty thousand only)** enclosed with the Offer Form.
8. I understand and agree that in case the selected bidder fails to deposit the 25% of the total amount offered by him for award of plucking rights of Cashew within 24 hours, any amount deposited till then, in addition to the Security Deposit of Rs 50,000/- (Rupees fifty thousand only) will be forfeited. The Director, IISER Berhampur reserves the rights to award Plucking Rights to him or take further action as deemed appropriate by him.
9. If the bidder fails to make the full payment within the period of 10 days from the date of award of plucking right, in accordance with the terms and conditions, the bidder shall pay to the IISER Berhampur, liquidated damage at the rate of one (1%) of the balance value of the bid amount for each complete week or part thereof, a delay, up

to a maximum of four percent (4%) of the value of balance amount. Thereafter the IISER Berhampur will have the right to terminate the contract / plucking right in the case of delay beyond 04 weeks, and would have the option to give the plucking rights to next highest bidder. The mode and method of such contract / bid would be at the total discretion of the IISER Berhampur.

10. I understand and agree that if the entire amount offered by the selected bidder for award of plucking rights of Cashew is not deposited as per clause 9 above, IISER Berhampur has the rights to forfeit all the amount deposited by him up till then towards award of plucking rights of Cashew, **which shall include his Security Deposit of Rs 50,000/- (Rupees fifty thousand only)**. For this, the security deposit of the second and third highest bidder will be kept for 45 days after the declaration of selection of highest bidder for the award of the issue of Plucking Rights, or the period till the selected highest bidder deposits complete amount of his bid, whichever is later.
11. I understand and agree that on failure of the selected highest bidder to deposit money as per Terms and Conditions as above, the decision of The Director, IISER Berhampur regarding negotiation with the second /third highest bidder in order to select him for the award of plucking rights, or inviting fresh bids for the award of Plucking Rights, will be final and binding for this purpose the Security Deposit of Rs 50,000/- (Rupees fifty thousand only) of the second and third highest bidder will be kept for 45 days after the declaration of selection of highest bidder for the award of the issue of Plucking Rights, or the period till the selected highest bidder deposits complete amount of his bid, whichever is later.
12. I understand and agree that in case the Plucking Rights are awarded to second /third highest bidder, he will thereafter become the selected bidder and shall comply with all the Terms and Conditions as above. The bidder thus selected will be required to deposit within 24 hours of his selection the 25% of the total amount offered by him for award of plucking rights of Cashew in addition to Security Deposit of Rs 50,000/- (Rupees fifty thousand only) enclosed with the Offer Form. However, to deposit the full amount of his bid, the bidder thus selected will be granted a period of **10 days** from the day of his selection. Failure to deposit the amounts thus required within the prescribed periods will invite forfeiture of amounts deposited up till the day of occurrence of failure.
13. I understand and agree that in case of retendering at any stage, the entire amount deposited by the bidder selected up till that stage, will be forfeited.
14. I understand and agree that in case I am selected for award of plucking rights of Cashew, no plucking of Cashew, or any preparation to do so, will be permitted before award of plucking rights, and that, the plucking rights will be formally awarded only on completion of the following: -
 - a) Deposit full amount of my offered bid for the award of plucking rights of Cashew in addition to Rs. Fifty Thousand as Security Deposit.
 - b) Submit valid PAN or GST or submit registered firm details /SHG details.
 - c) Submit **ADHAR CARD** regarding my character and antecedent.
 - d) Obtain the security passes for the labour being employed, to be issued by the Assistant Security Officer for the purpose

15. I understand and agree that in case I am awarded the plucking rights for Cashew, no compensation is admissible to me for any trees that may be cut or pruned for: -
- a) Site Clearance for any future construction within Contractual period proposed and approved by IISER Berhampur.
 - b) Marking of Sites.
 - c) Forced majeure, may get damaged or perish due to any reasons of natural calamity.
 - d) Reasons beyond human control.
 - e) Any miscellaneous reasons.
16. I understand and agree that in case I am awarded the plucking rights for Cashew, the cleaning of foliage and pruning will be done under my own arrangements and expenses. Maintenance of the trees including spraying of insecticides will also be done under my arrangements and expenses.
17. I understand and agree that no guarantee regarding quality and quantity of cashew nuts available from the area of plantation will be given by the institute. Further, the institute shall not be responsible for any loss/damage in this regard including any natural calamity like cyclone, fire hazard, hail storms etc. that may occur after the award of work.
18. I understand and agree that security/ safety of deployed manpower and safeguarding of institute property shall be the responsibility of the successful bidder after award of work till completion of the harvest period.
19. I understand and agree that in case I am awarded the plucking rights for Cashew, as the owner of the plucking rights and my employees are to abide by the security orders in force at IISER Berhampur at all times. Contravention of these orders will render the acceptance of my offer null and void and the entire amount deposited so far will be forfeited, besides inviting disciplinary action as a security hazard.
20. I understand and agree that in case I am awarded the plucking rights for Cashew, the plucking of Cashew should in no way adversely affect the life and health of the subject trees and also the other assets of IISER Berhampur.
21. I understand and agree that in case I am awarded the plucking rights for Cashew, violation of the above Terms and Conditions at any stage would render the Plucking Rights null and void without any notice. In the event of any difference of opinion, or controversies in this regard, the decision of The Director, IISER Berhampur would be final and binding.
22. I understand and agreed that am already in possession of a valid labour license or will get the same before starting of the contract period. I understand and agree that in case I am awarded the plucking rights for Cashew, the security deposit of Rs. 50,000/- (Rupees Fifty Thousand Only) will be released by IISER Berhampur to me after successful completion of the above work and handing over of site to IISER Berhampur i.e. after 30/06/2026.
23. I accept and agree that I have obtained a copy of the Terms and Conditions, along

with the Offer Form. I have read and understood the Terms and Conditions, and signed on the reverse of each page of the Terms and Conditions, to signify my agreement to abide by the Terms and Conditions.

24. I understand and accept that last date and time of acceptance of sealed offer forms to be put in the sealed box in the **IWD Tender box at Ground Floor, IISER Berhampur permanent campus**, At/Po: -Laudigam, Konisi, Police Station -Golanthara, Dist.- Ganjam, Odisha, India-760003, from 22-12-2025 to 05-01-2026 up to 1500hrs or in case sent by registered post, to reach, IISER Berhampur, At/Po: -Laudigam, Konisi, Police Station -Golanthara, Dist.- Ganjam, Odisha, India-760003, by 1500hrs on 05-01-2026, along with DD/ Bankers Cheque or online payment acknowledgement for payment done online through SBI I- collect (<https://www.onlinesbi.sbi/sbicollect/collecthome.htm>) as security deposit. The tender forms will be opened at 1530Hrs on 05-01-2026 by the tender committee.
25. I understand and accept that incase of any dispute between both the parties, the decision of the Director, IISER Berhampur will be final and binding.
26. Intending bidders can obtain the bid form by downloading from the institute website i.e. (<https://iiserbpr.ac.in/BID/niq>) by payment of **Rs.200/- (Rupees Two Hundred Only) towards cost of bid form through SBI I Collect/ Demand Draft with effective from 22-12-2025** (to be enclosed with the bid form while submitting the bid).
27. All bid documents attached with this invitation to bid have to be signed and submitted for considering the offer as a complete offer. It is therefore important that all the terms and conditions of the bid are understood and accepted should be signed and submitted along with bid documents, otherwise it will be treated as incomplete bid and will be summarily rejected.
28. Unsigned Bids will be rejected and shall not be considered for evaluation. Failure to comply with this requirement may result in the bid being rejected.
29. **The bidders shall submit PAN or GST registration details or submit registered firm details /SHG details. If the bidder fails to submit the proof of either of the above mentioned the bid will be rejected.**
30. IISER BERHAMPUR reserves the right to reject any or all the bids submitted by the bidders at any time or relax/withdraw/ add any of the terms and conditions contained in the Bid Documents without assigning any reason thereof.
31. Any subsequent updates, addendums, corrigendum etc., if any, will be published only on the website <https://www.iiserbpr.ac.in>. All bidders are required to regularly check the website

Annexure-1



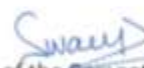
Annexure-2

MANDATE FORM FOR INSTITUTE REVENUE ACCOUNT

1	PFMS unique code	ORGN00013874
2 (i)	Agency Name (Name of the Institute)	Indian Institute of Science Education and Research Berhampur
2 (ii)	Agency Type (statutory Bodies/Autonomous/NGO/Society etc)	Registered Societies Act (Government Autonomous Body)
2 (iii)	Hierarchy of Agency (Central/State/District/Block/Tahsil/Panchayat/Village)	Central
2 (iv)	Act/Registration No	GJMNO 8628-08
2 (v)	Date Of Registration	18-10-2016
2(vi)	Registering Authority	Society Registration Act (XXI of 1860)
2 (vii)	State of Registration	Odisha
3	TIN No	-
4	TAN No	BBNI01150C
5	Complete Contact Address of the Agency	
5(i)	Block No/Building/Name of Premises	ITI premises, NH_59, Berhampur, Ganjam, Odisha-760010
5(ii)	Road/Street/Post office	Engineering school road, NH-59
5(iii)	Area/Locality	Berhampur
5(iv)	City/District	Berhampur
5(v)	State	Odisha
5(vi)	Pin code	760010
6	Contact person	
6(i)	Designation	Swarup Narayan Behera
6(ii)	Phone Number (Land Line)	Assistant Registrar
6(iii)	Alternate Phone No/Mobile No	0680-2227783
6(iv)	Official E-mail address	8763258390
7	Bank account detail	
7(i)	Institution's Account Name	fna@iiserbpr.ac.in
7(ii)	Account No	IISER BERHAMPUR REVENUE ACCOUNT
7(iii)	IFSC code	37927733884
7(iv)	Bank Name (in full)	SBIN0000033
7(v)	Branch Name	State Bank Of India
7(vi)	Branch Address	Berhampur Main Branch
7 (vii)	Account Type	Utkal Ashram Road, Berhampur-760001
		Current

Certified that the Institute's account is an RTGS/ECS/NEFT enabled branch. I hereby declare that the particulars given above are correct and complete. The above Agency's Account No. and bank details are registered/mapped under PFMS.

Date: - Dec 21, 2023


 Signature of the Competent Authority
 of the Agency with seal

Certified that the particulars furnished above are correct as per our records

Date: - Dec 21, 2023


 Signature of the Authorised Bank Official with seal
 For State Bank of India
 Asst. Gen. Manager
 Berhampur, Ganjam (0033)

An Institute of National Importance Established under the Ministry of Education, Government of India
 Transit Campus : IISER Berhampur, Government ITI Premises, Engineering School Road, NH-59, Berhampur, Dist.: Ganjam, Odisha, India, PIN-760010
 Permanent Campus : IISER Berhampur, At/Po:- Laudigam, Konisi, Police Station - Golanthara, Dist.: Ganjam, Odisha, India, Pin - 760003
 Email : registraroffice@iiserbpr.ac.in, website : www.iiserbpr.ac.in, Telephone : 0680 222 7707/10